DEPUTY DIRECTOR OF GOVERNMENT AFFAIRS

Job Title: Deputy Director of Government Affairs
Location: Washington, D.C.
Salary Range: Commensurate With Experience

CITIZENS FOR SAFE AI
Citizens for Safe AI (CSAI) is building support for serious action on the risks created by advanced artificial intelligence. Our work spans grantmaking, political and stakeholder engagement, events, policy, communications, and the incubation of new projects designed to strengthen the AI safety ecosystem.

POSITION OVERVIEW
CSAI's Deputy Director of Government Affairs will help lead the organization's engagement with Congress, the Administration, and other key government stakeholders to advance policies to address the risks of advanced artificial intelligence.

Working closely with the Director of Government Affairs, this person will help develop political strategies, build relationships, track legislative and regulatory developments, and turn organizational priorities into concrete action.

This is a hands-on role for someone who understands how Washington works, exercises strong political judgment, and can move comfortably between strategy, relationship management, and execution.

Please note that this position has a rough start date of January 1st, 2027.

SCOPE OF WORK
You will help build CSAI's government affairs program, including:

- Supporting the development and execution of legislative, regulatory, and political strategies to advance CSAI's priorities.
- Building and maintaining relationships with congressional offices, federal agencies, policymakers, and other key stakeholders.
- Identifying opportunities to advance meaningful AI governance and safety measures through legislation, oversight, regulation, and other government action.
- Monitoring congressional and Administration activity, identifying emerging developments, and preparing timely analysis and recommendations for leadership.
- Working with CSAI's team to translate complex AI issues into clear, actionable materials for policymakers.
- Preparing briefings, talking points, correspondence, meeting materials, and other communications for government engagement.
- Coordinating meetings, briefings, and events with policymakers and external partners, including managing preparation and follow-through.
- Supporting coalition-building efforts with advocacy organizations, labor, industry, and other stakeholders.

- Representing CSAI in external meetings and engagements as appropriate.

QUALIFICATIONS

You are a capable political professional with strong judgment,
excellent communication skills, and the ability to turn complicated policy and political questions into action, bringing:

- Excellent writing, communication, organizational, and relationship-building skills.
- Meaningful experience on Capitol Hill, in the Executive Branch, government affairs, political campaigns, public policy, or advocacy.
- A strong understanding of congressional processes, federal policymaking, and the political dynamics that shape government decisions.
- Experience working with elected officials, senior staff, policymakers, or advocacy organizations.
- The ability to manage multiple priorities, coordinate complex projects, and follow through without constant direction.
- Strong political instincts, sound judgment, and discretion in managing sensitive relationships and information.
- Familiarity with AI, from a technical or governance standpoint, and a willingness to deepen that familiarity quickly.
- The ability to work collaboratively across policy, communications, political strategy, and external engagement.

COMPENSATION & BENEFITS

- Salary: Commensurate with Experience
- Competitive benefits package
- Travel required periodically

HOW TO APPLY

Please submit an application via this form. Applications will be reviewed on a rolling basis until the position is filled. Citizens for Safe AI, Inc. is an equal opportunity employer. Employment decisions are based solely on merit, qualifications, and competence without regard to any status or characteristic protected by law. This position is subject to legal requirements for election-related activities in the U.S. As a result, applicants must be U.S. citizens or lawful permanent residents.